
MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 10, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 4 Councillor Ken Hergott
Division 5 Councillor Dave Krywchuk
Division 6 Councillor Victor Hamm
Deputy Chief Administrative Officer Janessa Macnab
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 3 Councillor Rob Blais

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
1:00 p.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Reeve Gerry Ritz called the September 10, 2024 meeting to order at 9:00 a.m.

AGENDA

0723 – 24 SPENCER That the September 10, 2024 agenda be accepted for reference with the following addition:
- 7)(i) SARM 2024 Mid-Term Resolution – RM of Eldon No. 471.

CARRIED

MINUTES

0724 – 24 KRYWCHUK That the August 27, 2024 regular meeting minutes be approved as presented.

CARRIED

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor entered the meeting at 9:12 a.m.

INVITATION TO TENDER – MAINTENANCE VEHICLE

0725 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to complete an Invitation to Tender for a Maintenance Vehicle.

CARRIED

MAINTENANCE VEHICLE REPAIRS – 2013 CHEV 1 TON

0726 – 24 RANGE That the Rural Municipality of Mervin No. 499 approves the required repairs and/or replacement to the transmission of the 2013 Chev 1 Ton Dually service truck.

CARRIED

EQUIPMENT COMMITTEE UPDATE – SEPTEMBER 5, 2024

0727 – 24 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the Equipment Committee Update as presented.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

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CULVERT REPLACEMENT ON TWP 524

0728 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the replacement (1-culvert from 1800mm to 2000mm) and installation (1-culvert 2000mm) located on TWP 524, approximately 1 mile west of the intersection to the 795, adjacent to the Turtle Lake River.

CARRIED

TENDERS FOR CRISTAL FOR CRUSHING IN SPRING 2025

0729 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 requests Administration to complete a Request for Tender for crushing 20,000 cubic yards of 1" material and 5,000 cubic yards of 2" at the Cristal Pit in the spring of 2025.

CARRIED

ROAD COMMITTEE UPDATE – SEPTEMBER 5, 2024

0730 – 24 HAMM That the Rural Municipality of Mervin No. 499 Council acknowledges the Road Committee Update as presented.

CARRIED

SALARY GRID 5: CLASS 1A DRIVER WITH AIR BRAKES

0731 – 24 SPENCER That the Rural Municipality of Mervin No. 499 Council approves the revision to Steps 1 through 9 of Salary Grid 5: Class 1A Driver with Air Brakes.

CARRIED

160M GRADER WARRANTY – 1 YEAR/1000 HOUR EXTENSION

0732 – 24 RANGE That the Rural Municipality of Mervin No. 499 Council approves the additional warranty from Finning for the 2020 160 CAT Grader for a 1-year/1000 hour extension at a cost of \$16,563.86 including taxes.

CARRIED

MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT

0733 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 Council acknowledge the Municipal Foreman and Maintenance Supervisor report as presented.

CARRIED

Taylor Roberts, Maintenance Supervisor left the meeting at 10:14 a.m.

ACCEPT RESIGNATION

0734 – 24 HAMM That the Rural Municipality of Mervin No. 499 Council accepts the resignation of Randy Domes as Municipal Foreman with regret, as of September 1, 2024.

CARRIED

MUNICIPAL FOREMAN POSITION

0735 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 offers the Municipal Foreman position to Kerry Robertson, effective September 1, 2024.

CARRIED

Kerry Robertson, Municipal Foreman left the meeting at 10:21 a.m.

Initial: 
Reeve

Initial: 
Administrator

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TAX ENFORCEMENT AS OF SEPTEMBER 10, 2024

0736 – 24 RANGE That the Rural Municipality of Mervin No. 499 accept the Tax Enforcement List as presented by Administration at the September 10, 2024 meeting. Furthermore, that Administration begin tax enforcement proceedings of Form C – Six Month Notice, for the following lands:

- Lot 10, Block 2, Plan AF4248;
- Lot 20, Block 2, Plan AF4248;
- Lot 21, Block 2, Plan AF4248; and
- Lot 4, Block 3, Plan 81B12039.

CARRIED

2024 TAX ABATEMENT REQUEST

0737 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 approves the abatement request for #B-32144, NW 08-55-21-W3, effective August 1, 2024, resulting in a tax reduction of \$494.50 for 2024, pursuant to section 293(2)(a) of *The Municipalities Act*.

CARRIED

ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION

0738 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the July 30, 2024 Working Committee minutes of the St. Walburg and District Fire and Rescue Association.

CARRIED

AUGUST 2024 WATER TREATMENT DAILY LOGS

0739 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receives and acknowledges the August 2024 Daily Water Logs for the following hamlets:

- Evergreen Acres;
- Livelong; and
- Spruce Lake.

CARRIED

PAYMENT OF HEALTH AND DENTAL PREMIUMS – DISABILITY LEAVE POLICY

0740 – 24 RANGE That the Rural Municipality of Mervin No. 499 approves the Payment of Health & Dental Premiums – Disability Leave Policy effective September 1, 2024.

CARRIED

SUNSET VIEW – LAND APPRAISALS

0741 – 24 HAMM That the Rural Municipality of Mervin No. 499 receives and acknowledges the Current Market Value Appraisal of 20 parcels of land within the Organized Hamlet of Sunset View Beach as completed by Dynamic Appraisals.

CARRIED

SARM 2024 MID-TERM CONVENTION RESOLUTION SUPPORT – RM OF ELDON NO. 471

0742 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 supports the submission by the RM of Eldon No. 471 to Reinstate the Use of Strychnine at the 2024 SARM Mid-Term Convention.

CARRIED

Initial: 
Reeve

Initial: 
Administrator

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EVERGREEN BEACH BRIGHTSAND MEETING MINUTES & REVISED BUDGET

0743 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Evergreen Beach Hamlet Board minutes of September 1, 2024 and the revised 2024 Budget. **CARRIED**

HORSESHOE BAY HAMLET MEETING MINUTES

0744 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 receives and acknowledges the Horseshoe Bay Hamlet Board minutes of September 1, 2024. **CARRIED**

SANDY POINT AGM AND BAY REPRESENTATIVES MEETING MINUTES

0745 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 receives and acknowledges the Sandy Point Annual General Meeting minutes of July 6, 2024 and the Bay Representatives minutes of July 6, 2024. **CARRIED**

SUNSET VIEW HAMLET MEETING MINUTES

0746 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 receives and acknowledges the Sunset View Hamlet Board minutes of August 23, 2024. **CARRIED**

Councillor Dave Krywchuk left the meeting at 11:52 a.m. Quorum Maintained.

RECESS

0747 – 24 RITZ That the September 10, 2024 Council meeting recess for lunch at 11:56 a.m. **CARRIED**

RECONVENE

0748 – 24 HAMM That the September 10, 2024 Council meeting reconvenes at 12:30 p.m. **CARRIED**

Paige Hundt, Municipal Planner entered the Council Meeting at 12:30 p.m.

AUGUST DEVELOPMENT REPORT

0749 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges and accepts the Development Report as of August 31, 2024 as presented by the Municipal Planner. **CARRIED**

MUNICIPAL RESERVE AND ENVIRONMENTALLY SENSITIVE LANDS POLICY

0750 – 24 SPENCER That the Rural Municipality of Mervin No. 499 approves the revisions to the Municipal Reserve and Environmentally Sensitive Lands Policy as presented by the Municipal Planner. Furthermore, that the Policy be known as the Municipal Land Alteration Policy going forward. **CARRIED**

ZONING BYLAW 94-4 ENFORCEMENT

0751 – 24 RANGE That the Rural Municipality of Mervin No. 499 request Municipal Planner to review the following properties with respect to the Zoning Bylaw 94-4 enforcement proceedings:

- PCL F, Plan 101858137;
- Lot 1, Block 1, Plan 102167513;

Initial:  Reeve

Initial:  Administrator

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- SE 26-53-19 W3 Ext 6; and
- PCL A Plan 10206220.

CARRIED

BYLAW 2024-12: FEE IN LIEU OF TAXES

0752 – 24 RITZ That the Rural Municipality of Mervin No. 499 requests Administration to review Bylaw 2024-12 known as the Fee in Lieu of Taxes Bylaw for the September 26, 2024 Council meeting.

CARRIED

PUBLIC HEARING AT 1:00 P.M. FOR SEPTEMBER 10, 2024

0753 – 24 HAMM That the Rural Municipality of Mervin No. 499 recess the regular meeting to move into the Public Hearing at 1:00 p.m.

CARRIED

CLOSE PUBLIC HEARING OF SEPTEMBER 10, 2024

0754 – 24 RANGE That the Rural Municipality of Mervin No. 499 closes the public hearing and reconvenes the regular meeting at 1:25 p.m.

CARRIED

DISCRETIONARY USE PERMIT APPROVALS

0755 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the following Discretionary Use Permits for a temporary RV as a principal use with the condition that additional improvement narrative is required to be submitted for years 2 through 5:

- 240040-016 Lot 4, Block 3, Plan 83B04601, Sandy Point; and
- 240041-154 Lot 3, Block 8, Plan 82B13924, Evergreen Beach.

CARRIED

PLANNER SUMMARY AND UPDATE REPORT

0756 – 24 RITZ That the Rural Municipality of Mervin No. 499 Council acknowledges the Planner Summary and Update Report as presented by Paige Hundt, Municipal Planner.

CARRIED

Councillor Jim Range left the meeting at 1:40 p.m. Quorum Maintained.
Municipal Planner Paige Hundt left the meeting at 1:40 p.m.

ACCOUNTS FOR PAYMENT AS OF SEPTEMBER 10, 2024

0757 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Payment being cheque #26294 to #26371 (\$376,263.83), manual cheques 1116-MAN to 1137-MAN (\$756,936.05) and Payroll (\$115,915.77) totaling \$1,248,395.65 as presented.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF AUGUST 31, 2024

0758 – 24 SPENCER That the Rural Municipality of Mervin No. 499 receives and acknowledges the Statement of Financial Activities as of August 31, 2024 as presented by Administration.

CARRIED

BANK RECONCILIATIONS AS OF AUGUST 31, 2024

0759 – 24 HAMM That the Rural Municipality of Mervin No. 499 receives and acknowledges the Bank Reconciliation(s) as of August 31, 2024 as presented by Administration.

CARRIED

Initial:  Reeve

Initial:  Administrator

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ADJOURNMENT

0760 – 24 HERGOTT That the September 10, 2024 Council Meeting be adjourned at 2:00 p.m.

CARRIED



CHIEF ADMINISTRATIVE OFFICER



REEVE

Initial: 
Reeve

Initial: 
Administrator